

**LIMITED  
AUTHORIZATION  
TO PICK UP A CHILD FROM  
THE CHILDREN'S CENTER**

Name of  
Child(ren): \_\_\_\_\_

I hereby inform The Children's Center that the people listed below are authorized to pick up the above named child(ren) on the day(s) of the week or dates specified below. Accordingly, The Children's Center is hereby instructed to release my child(ren) into the care of the following people on these specific days or dates.

**TEMPORARY AUTHORIZATION TO PICK-UP:**

Authorized Pick-Up Person      Days/Dates      Relationship to Child:      Phone Number:

Authorized Pick-Up Person	Days/Dates	Relationship to Child:	Phone Number:

I understand that:

- Parents/Guardians must inform The Children's Center (call, leave a note) with the name of the person who is picking up their child on any day when they themselves are not.
- The "Authorized Pick-Up Person" **must be at least 18 years old** and may be asked to provide a photo ID to the staff of The Children's Center.
- This authorization shall remain in force until edited or rescinded in writing by the signers of this authorization.

*Authorized by:*

\_\_\_\_\_  
*Parent/Guardian Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Parent/Guardian Signature*

\_\_\_\_\_  
*Date*

Verbal Instruction received by: \_\_\_\_\_

*Children's Center Staff*

*Date & Time*